

## **Investors in People Awards 2017 – Frequently Asked Questions**

### **What is the eligibility criteria for the Silver/Gold/Platinum Employer of the year categories?**

For an organisation to be eligible for the above Employer of the year categories, they must meet the following criteria:

- achieved accreditation against the Sixth Generation Investors in People Standard
- achieved accreditation at the relevant level between 8/2/2016 and 30/6/2017
- completed the IIP40 survey **online** as part of your assessment

### **How are the top organisations ranked?**

Top 10 rankings will be generated using objective assessment data from the Investors in People accreditation process including direct employee feedback, assessor remarks and quantitative benchmark comparisons.

### **How will this process work?**

- We will collate the necessary data required to form a ranked list of organisations and will be using a data analyst to assist with the process. The data analyst will be using statistical information to form the ranked list.
- On the 13 July we will announce a shortlist of organisations for each award.
- The top ranked organisation in each category will be announced on the 23<sup>rd</sup> November at the Awards Ceremony.

### **Is there anything else I need to know?**

- Eligible organisations **do not need to submit an application** for this category nor are they required to pay an entry fee. Eligible organisations will be given the opportunity to opt out of their relevant category.

## **General**

### **Q: When will applications open?**

**A:** Applications will open on 3 March 2017.

### **Q: When will applications close?**

**A:** Applications will close on 2 June 2017.

### **Q: Can I add attachments or hyperlink to more information to support my application?**

**A:** We cannot accept any additional attachments nor will we review hyperlinked information. We will only be reviewing what is within the set character limit on the application form.

### **Q: When will the applications open for the Apprentice Employer of the year?**

**A:** Entries will open and the full criteria for this category will be available from 20 March 2017.

### **Q: I'm still unsure if I am eligible for the Employer of the year – how can I find out?**

**A:** Contact us on 0300 303 3033 or email [Awards@investorsinpeople.com](mailto:Awards@investorsinpeople.com)

### **Q: What is the cost to enter the Awards?**

**A:** Applications received by 2 May 2017 will be charged at £100. Applications received from 3 May to 2 June will be charged at £150 + VAT.

### **Q: We are based outside of the UK. How do I submit my application and do we need to pay VAT?**

**A:** If you are based outside of the UK you will still need to pay VAT as the service is based in the UK. Please therefore submit your application with the option to **PAY VIA BACS**. You will then have 5 working days to complete your BACS payment of £150 + VAT per application.

### **Q: How will the judging process work?**

**A:** Judges will be assigned a specific category and will be asked to review the shortlisted organisation applications. Applications will be scored against a set of criteria to determine the winner of the category. The judge will not visit shortlisted organisations as part of the judging process.

### **Q: Can you explain more about the process for The People's Award for Manager of the year?**

**A:** Applications for this category are free and you do not have to be an accredited organisation to nominate a manager. Once applications close on the 2 June, all nominations will be assessed to form a shortlist which will be announced on the 13 July. Once the shortlist is announced, a profile for each of the shortlisted candidates will be viewable online with supporting information as to why they have been nominated. A voting poll will be open until September where people can cast their vote for who they feel should win the award. The winner will be announced at the Investors in People Awards Ceremony on 23 November 2017.

### **Q: Is there a charity discount available?**

**A:** There is no charity application discount available, however we will have discounted ticket and table prices for charities when these go on sale in July.

### **Q: I have a question about the Awards application process, how can I get in touch?**

**A:** You can contact the team on 0300 303 3033 or email [awards@investorsinpeople.com](mailto:awards@investorsinpeople.com)

### **Q: When is the Investors in People Awards ceremony?**

**A:** The Investors in People Awards Ceremony will take place at Old Billingsgate, London, on November 23 2017.

**Q: When will tickets for the Investors in People Awards ceremony become available?**

**A:** Tickets for the 2017 ceremony will go on sale on 14 July 2017 with priority given to shortlisted organisations.

**Q: How much are tickets?**

**A:** Individual tickets are priced at £350 + VAT. We will have discounts available for table bookings as well as charities and NFPs.

**Q: I am interested in becoming a supporter of the Investors in People Awards, what are the next steps?**

**A:** If you are interested in 2017 Sponsorship opportunities contact our Awards Producer, Scott Irwin on 07539 307439 or email [scott.irwin@investorsinpeople.com](mailto:scott.irwin@investorsinpeople.com)